

Chairperson: Supervisor Richard D. Nyklewicz, Jr.  
Clerk: Delores "Dee" Hervey, 278-4230  
Research Analyst: Steve Cady, 278-4347

## COMMITTEE ON FINANCE AND AUDIT

Thursday, January 25, 2007 - 9:00 A.M.

Milwaukee County Courthouse - Room 201-B

### MINUTES

**PRESENT:** Supervisors McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**Cassette #50 SIDE A: 01-EOT**  
**(Note technical difficulties)**  
**Cassette #50 SIDE B:01-652**

### SCHEDULED ITEMS:

1. 07-47 From the Director, Department of Administrative Services, appointing Cynthia Archer to the position of Fiscal and Budget Administrator for Milwaukee County.

**50-A-180 APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
Rob Henken, Director, Department of Health and Human Services  
Cynthia Archer, DAS

Discussion ensued on the nomination process.

Accolades were given to Ms. Seemeyer.

Mr. Henken was in agreement with the nomination of Ms. Archer.

Ms. Archer addressed the Committee.

**ACTION BY: (Mayo) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

2. 07-41 From the County Executive, appointing Dr. Michele Bria to serve on the Milwaukee County Federated Library System Board (MCFLS) for a term expiring December 31, 2009.

**This item was taken out of order.**

**SCHEDULED ITEMS (CONTINUED):**

**50-A -31**

**APPEARANCES:**

Fran Rudig, Executive Assistant, County Executive's Office  
Dr. Michele Brian

**ACTION BY: (Coggs-Jones) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

3. 07-42

From County Executive, appointing Ms. Mardee Gruen to serve on the Milwaukee County Federated Library System Board (MCFLS) for a term expiring December 31, 2008. Ms. Gruen is filling the vacancy created by the resignation of Mr. Robert Rothacker.

**50-A-33**

**APPEARANCES:**

Fran Rudig, Executive Assistant, County Executive's Office  
Ms. Mardee Gruen

**ACTION BY: (McCue) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

4. 06-485

Report (*revised*) from the Director, Department of Administrative Services, requesting authorization to execute a one-year contract with Duncan Solutions for the Tax Refund Intercept Program.

**50-A-523**

**APPEARANCES:**

Linda Seemeyer, Director, Department of Administrative Services  
Alex Kotze, Budget Unit Manager  
Steve Cady, County Board Fiscal and Budget Analyst  
Jerome Heer, Director of Audits  
Freida Webb (From the audience)

Discussion ensued on the DBE component and guidelines. There was no representative from Duncan Solutions.

**ACTION BY: (McCue) Moved approval. Vote 6-1**

**AYES:** McCue, Coggs-Jones, Johnson, Broderick, West and Nyklewicz (Chair)-6

**NOES:** Mayo-1

5. 07-79

A resolution by Supervisor West authorizing the directing the Director of Audits to conduct an audit of Professional Service Contract Procedures.

**SCHEDULED ITEMS (CONTINUED):**

**50-A-580 APPEARANCES:**  
Jerome Heer, Director of Audits

Supervisor West addressed the said resolution. Supervisor Johnson requested to be added as a co-sponsor. There being no objection, it was so ordered.

Supervisor Coggs-Jones recommended that an analysis of DBE representation be addressed. Mr. Heer said it would be included in the audit.

**ACTION BY: (West) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West, and Nyklewicz (Chair)-7

**NOES:** None

6. 06-12 From Chief Deputy Clerk of Circuit Court, *revised* 2006 Potential Expenditure Deficit Report. **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-A-654 APPEARANCES:**  
John Barrett, Chief Deputy Clerk of Circuit Court

**No action was taken on this informational item.**

7. 06-395 **Adopted Budget Amendment 1B027**, directing the Directors of DPW and Parks, (a) informational report on Facilities Alternative Staffing Plans. **(Also to the Committees on Parks, Energy and Environment and Transportation, Public Works and Transit) (FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE.)**

**50-A-658** Supervisor Nyklewicz stated that since there is a tentative agreement, there is no action needed.

8. 06-395 **Adopted Budget Amendment 1A042**, directing the Chief Judge and Sheriff, to (a) submit a report regarding a service level agreement for the provision of bailiff personnel and the methodology by which charges for such services shall be charged. **(Also to the Committee on Judiciary, Safety and General Services)**

**50-A-664 APPEARANCES:**  
Chief Judge Kitty Brennan  
Inspector Kevin Carr, Milwaukee County Sheriff's Department

**SCHEDULED ITEMS (CONTINUED):**

Discussion ensued. Judge Brennan addressed the Committee. She stated that after 1/30/07 they will be in a better position to meet/discuss with Inspector Carr and see what can be worked out.

Supervisor Nyklewicz asked that the County Board staff be involved in those analyses from the policy committee which would be Judiciary, as well as, Finance staff.

**No action was taken on this informational item.**

9. 06-483 From the Director of Human Resources, requesting to create three Human Resources Analyst III positions and promotion of three Human Resources Analyst II to newly created positions in the Department of Human Resources. **(Also to Committee on Personnel and DAS-Human Resources) (Report due from County Board Staff)**

**50-A-714-  
EOT  
50-B-01**

**APPEARANCES:**

Steve Cady, County Board Fiscal and Budget Analyst

Discussion ensued. Mr. Cady summarized the modified recommendation contained in the County Board staff report. He interviewed the Director of DHR. They are creating a third step in the career ladder. There is no additional funding provided for this request.

**ACTION BY: (Mayo) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

10. 07F1 From Director, Department of Administrative Services, a report on review of existing debt policies. **(FOR INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-B-61**

Supervisor Nyklewicz suggested that the item be laid over to afford the new Fiscal and Budget Administrator to review and have some input.

**ACTION BY: (McCue) Lay over until the next meeting to allow the new Fiscal and Budget Administrator to review the policy.**

There being no objection, it was so ordered.

**SCHEDULED ITEMS (CONTINUED):**

11. 07F2 From the Director of Administrative Services and Director of Department of Administrative Services-Human Resources, submitting a monthly report on 2006 Health Care Expenditures. **(FOR INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-B-68  
Problems  
with tape**

**APPEARANCES:**

Linda Seemeyer, Director of Administrative Services  
Douglas Jenkins, Deputy Director of Audits

Ms. Seemeyer addressed the said report.

Discussion ensued on the report

**No action was taken on this informational item.**

12. 06-350 Status Report from the Employee Health Care Work Group on Employee Health  
(a) Care. **(Also to the Committee on Personnel) (FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-A-**

**APPEARANCES:**

William Domina, Corporation Counsel

Mr. Domina highlighted the report.

**No action was taken on this informational item.**

13. 06-505 From the Director of Audits, submitting Audit of Milwaukee County Department on Aging Care Management Organization Oversight of Provider Payments dated December 2006. **(Audits previously distributed)**

This item was taken out of order.

**50-A-78**

**APPEARANCES:**

Jerome Heer, Director of Audits  
Maria Ledger, Department on Aging

Mr. Heer highlighted the said Audit.

**ACTION BY: (Johnson) Receive and place on file with a report back in six month and a status report in 60 days. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

**SCHEDULED ITEMS (CONTINUED):**

14. 07F3 From Controller, submitting the Preliminary Fiscal Report as of September 30, 2006. **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-B-229 APPEARANCES:**

Scott Manske, Milwaukee County Controller, DAS

Discussion ensued.

**No action was taken on this informational item.**

15. 07F4 From Controller, third quarter report of Professional Service Contracts. **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-B-274 APPEARANCES:**

Scott Manske, Milwaukee County Controller, DAS

Mr. Manske highlighted the report.

**No action was taken on this informational item.**

16. 07F5 From Controller, mileage reimbursement for 2007. **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-B-278 APPEARANCES:**

Scott Manske, Milwaukee County Controller-DAS

**ACTION BY: (Mayo) Receive and place on file. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

17. 07-78 From Director, Department of Administrative Services, requesting authorization for realignment of position and budgetary authority in DAS-Employee Benefits (Org. Unit 1188).

**50-B-310 APPEARANCES:**

**50-B-635**

Linda Seemeyer, Director of Administrative Services

Steve Cady, Fiscal and Budget Analyst, County Board Staff

Mr. Cady addressed the report and resolution. He recommended a slight technical modification to line 57 of the resolution. There is no need to transfer expenditure authority for services and commodities objects and "Add for one

**SCHEDULED ITEMS (CONTINUED):**

position of Clerical Assistant II and a 0.95 FTE of Human Resources Intern.” It will be stated in a fund transfer. It can be adjusted before Board Day.

Discussion ensued on the said resolution wherein DAS staff was directed to adjust the resolutions. The matter was temporarily laid over.

**50-B-642** Later in the meeting, DAS staff provided the appropriate resolution language.

**ACTION BY: (McCue) Moved approval with the appropriate revised resolution. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

18. 06-1 Fund Transfers.

**50-B-352 APPEARANCES:**

Pam Bryant, Interim Fiscal and Budget Administrator, DAS

All the fund transfers had been signed per Ms. Bryant.

**ACTION BY: (Johnson) Moved Approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

Supervisors Mayo and Nyklewicz gave kudos to Ms. Bryant in her interim role as Fiscal and Budget Administrator, DAS.

19. 07-1 Fund transfers.

**50-B-365 APPEARANCES:**

Pam Bryant, Interim Fiscal and Budget Administrator, DAS

**ACTION BY: (Johnson) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

20. 07-65 From the Director, Transportation and Public Works, requesting to re-create 12 positions of Security Worker (Hourly) (Title Code 62010) in the DPW-Facilities Management Division that were not budgeted for 2007. **(Also to Personnel Committee and Department of Administrative Services and Division of Human Resources) (Report due from DAS)**

**SCHEDULED ITEMS (CONTINUED):**

**50-B-400** It was clarified that this was a mistake made in the budget and is being corrected via this report/request.

**ACTION BY: (McCue) Moved approval. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

21. 07F6 From Director, Department on Aging, submitting an updated informational reported on the September 2006, October 2006 and Year-to-Date Income Statement of the Care Management Organization (CMO) under Family Care. (Also to the Committee on Health and Human Needs). **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**50-A-85 APPEARANCES:**

James Hodson, Chief Financial Officer, CMO, Department on Aging

**ACTION BY: (Johnson) Receive and place on file. Vote 7-0**

**AYES:** McCue, Coggs-Jones, Mayo, Johnson, Broderick, West and Nyklewicz (Chair)-7

**NOES:** None

22. 06-261 From Purchasing Administrator, requesting authorization to create three Private Citizens positions for the Purchasing Standardization Committee. **(Also to the Personnel Committee) (Report due from County Board Staff)**

**50-B-408 APPEARANCES:**

Ms. Pinkey Buford, Purchasing Administrator

**ACTION BY: (Mayo) Moved approval.**

Mr. Cady explained the County Board Staff report.

Discussion ensued on the length of the Purchasing Standardization Committee meetings, setting precedence for other committees, another way to fund the Purchasing Standardization Committee private citizen positions

**50-B-508** Supervisor Coggs-Jones recommended a study resolution be drafted to look at all the countywide commissions and see if consultants or stipend individuals should be on those commissions or boards. She would be willing to work with County Board staff and others for the development of such resolution.

**Vote on the motion to approve. 3-4**

**SCHEDULED ITEMS (CONTINUED):**

**AYES:** Coggs-Jones, Mayo and Johnson-3

**NOES:** McCue, Broderick, West and Nyklewicz (Chair)

**A recommendation to reject will go to the Board.**

**50-B-542** Chairman Nyklewicz stated that a joint committee meeting of Finance and Audit and Personnel will be held on Tuesday, January 30, 2007 at 9:30 a.m.

23. 07-71 From the Director, Department of Health and Human Services, and the Director, Economic Community Development, requesting authorization to negotiate with Wheaton Franciscan Healthcare for the purchase or long-term lease of the St. Michael Hospital facility for Behavioral Health Division inpatient and nursing home operations and to make expenditures in an amount not to exceed \$200,000 for engineering, environmental, architectural, legal, and other services necessary to complete such negotiations. **(Also to the Committees on Economic and Community Development and Health and Human Needs)**

**50-B-617 APPEARANCES:**

Rob Henken, Director, Department of Health and Human Services  
Robert Dennik, Director, Community Development

A written amendment by Supervisors Coggs-Jones, Nyklewicz and Broderick was distributed to the Committee members. Supervisor Coggs-Jones explained the amendment and summarized what transpired in Economic and Community Development and Health and Human Needs.

The amendment was to delete lines 113 through 116 and insert the following language to lines 118 through 124:

**BE IT FURTHER RESOLVED, that the Directors of DHHS and ECD – with the assistance of other County departments as needed – shall conduct an analysis of major maintenance and capital improvements needed at the Mental Health Complex to allow BHD to effectively conduct inpatient and long-term care operations, and an analysis of the feasibility of consolidating BHD operations in part of the existing Complex in order to reduce overhead costs and allow other parts to be leased or sold to other entities, and shall reports the results of this analysis to the County Board of Supervisors.**

**ACTION BY: (Coggs-Jones) Moved approval of the said amendment. Vote 6-1**

**AYES:** McCue, Coggs-Jones, Johnson, Broderick, West and Nyklewicz (Chair)-6

**NOES:** Mayo-1

**SCHEDULED ITEMS (CONTINUED):**

**ACTION BY: (Coggs-Jones) Moved approval as amended. Vote 6-1**

**AYES:** McCue, Coggs-Jones, Johnson, Broderick, West and Nyklewicz (Chair)-6

**NOES:** Mayo-1

**Staff Present:**

Linda Seemeyer, Director, Department of Administration

Pamela Bryant, Interim Fiscal and Budget Administrator, DAS

Alex Kotze, Budget Unit Manager

Rob Henken, Director, Department of Health and Human Needs

Robert Dennik, Director of Economic Development

James Hodson, Chief Financial Officer (CMO), Department on Aging

David Hopkins, Assistant Director of Fiscal and Support Services

Maria Ledger, Assistant Director, Long Term Support for the Department on Aging

John Barrett, Clerk of Circuit Court/Director of Court Services

Scott Manske, County Controller

James Martin, Analyst-DAS

Jerome Heer, Director of Audits

Douglas Jenkins, Deputy Director of Audits

Steve Cady, Fiscal and Budget Analyst, County Board

This meeting was recorded on tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes is available in the County Board Committee Services Division.

Length of meeting: 9:00 a.m. to 11:05 a.m.

Adjourned,

*Delores "Dee" Hervey*

Chief Committee Clerk

**DEADLINE**

*The deadline for items for the next regular meeting*

*(March 29, 2007)*

*is Tuesday, March 13, 2007.*

***All items for the agenda must be in the Committee Clerk's possession by the end of the business day on Tuesday, March 13, 2007.***

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.*