



*Meeting Notice
Agenda*

**Program, Planning &
Public Policy Committee Meeting**

Wednesday May 11, 2016

SDC Main Offices

1730 W North Avenue

Milwaukee, WI 53206

5:30 – 6:45 PM SDC Boardroom

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



*SDC Program, Planning & Public Policy Special Committee
Meeting Notice*

Wednesday May 11, 2016
SDC – 1730 W. North Avenue SDC Board Room
Milwaukee, WI 53206
5:30 PM

AGENDA

1. Call to order Chair, Stephanie Findley
2. Roll Call
3. Compliance with the Open Meetings Law
4. Adoption of the May 11, 2016 meeting agenda Action
5. Approval of previous minutes of the April 13, 2016 meeting Action
6. **Planning**
 - A. Briefing Papers SDC Action
 - BP2196
 - BP2197
 - BP2198
 - BP2199
 - BP2200
 - B. Information Only SDC Information
 - None
 - C. SDF Briefing Paper Information
 - D. SD Foundation Briefing Paper



- E. SDF Information only
 - BP2201
 - BP2202
 - BP2203

- 7. **Programs**
 - A. Program Updates Information/Action
Presented by Quality Assurance Manager, Ofelia Mondragon

- 8. **Policy** Information
 - A. Policy Updates Information
 - SDC Symposium on Poverty

- 9. **New Business** Information
 - SDC Open House Friday May 13, 2016

- 10. **Old Business** Information

- 11. **Adjournment** Action



**Program, Planning, and Public Policy Committee
Meeting Minutes Wednesday April 13, 2016 – 5:30pm**

Members Present:

Stephanie D. Findley, Vincent Bobot, Vi Anna Jordan & Alma Ramirez

Members Excused:

Delta Triplett

Members Absent:

Monique Kelly

Adoption of the April 13, 2016 meeting agenda:

- Motion: Vincent J. Bobot
 - 2nd: Vi Anna Jordan
- The motion carried

Approval of previous minutes of March 9, 2016 meeting

- Motion: Vincent J. Bobot
 - 2nd: Vi Anna Jordan
- The motion carried

Approval of Briefing Papers:

Alma Ramirez made a motion to approve BP2188 & BP2189. The motion was 2nd by Vincent Bobot. The motion carried.

Program Updates were provided by Quality Assurance Manager Ofelia Mondragon:

Ms. Mondragon reported that SDC is working closely with program managers to design a better reporting method of program progress and outcomes. Ms. Mondragon offered a reporting template sample and outlined National Performance Indicators (NPI's) by which reporting outcomes are measured.

The Quality Assurance Department's goal is to work with Program Managers to come up with monthly projections and measure actual program performance on a monthly basis. Program Managers will be required to provide an explanation if benchmarks aren't met and notify executive if additional resources are needed. The Quality Department will also start work with the Business Services area to establish more specific benchmarks for the program.



**Program, Planning, and Public Policy Committee
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Summary of the programs that were able to report outcomes for the month of March:

Asset Development Programs- Latoya Jones

VITA:

- SDC processed 3,969 state and federal returns
- 71 individuals opened new bank accounts

VITA is slightly behind schedule to meet the monthly goals.

Nutrition Services Program- Earl Guyton

- SDC provided food assistance to 3,019 individuals
- SDC reached 90 sites for this month.

Nutrition Services Program met monthly goals for March.

Health Wellness & Supportive Services- Ella Dunbar-

Senior Companion Program

- Senior Companions completed a total of 4,363 volunteer hours through Senior Companions. The program did not meet the monthly benchmark by 857 hours for this month.
- Senior Companion needs to increase the number of volunteers to be able to meet monthly benchmarks. Quality Assurance Department is working closely with program to increase number of Senior Volunteers to be able to meet program benchmarks



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Project Gain- Carey Courtney

- **Final Performance Period – Feb 8 thru June 30, 2016-** *The main goal for the program is to enroll 50% of the entire list of people referred*
 - ✓ 82 referred, 25 enrolled
 - ✓ 30.5% of total clients referred, completed intake (goal of 50% or higher)
 - ✓ 22.0% no contact despite attempts (goal of 30% or lower)

Residential Services- Jim Gambon-

- ✓ Weatherization Program: 36 Units Completed
- ✓ HE+ Furnace Program: 90 Furnaces Repaired/Replaced

Young Adult Programs- Carey Courtney/ Tiffinne Pearson-Suggs

- **TMJ- Transform Milwaukee Jobs (sub-contracted with MAWIB until 12/31/15, fee-for-service)**

Currently, there are 15 active participants. Six new enrollees completed intakes and five billable benchmarks were met for this month. Program staff continues to connect with the Work Number website to set up employment verifications, as this will suffice for documentation, but the process continues to move slowly. There is no one to talk to in person, all online or faxing of documents.
- **Making Milwaukee Work for Our Youth – MMW (sub-contracted with Employ Milwaukee (formerly MAWIB) until 12/31/16, non-billable follow-up until 6/30/17)**

Currently, there are 56 actively enrolled participants, with 81 for total project enrollment.

This program is still behind with the enrollment numbers, which was a request from Employ Milwaukee (formerly MAWIB). Per contract timeline, SDC was supposed to enroll 115 by the end of March.



**Program, Planning, and Public Policy Committee
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Policy

Policy Manager, Diane Robinson reported that the Summit on Poverty Planning date has been set for Tuesday August 2, 2016.

- ✓ Diane reported that the event will happen at the Italian Community Center
- ✓ The planning group is seeking sponsors to cover some cost
- ✓ Budget will come from Policy Department allocation for this event

Diane Robinson reported that the Needs assessments are in progress.

- ✓ Lots of rich data already collected that hadn't previously been captured.
- ✓ Community
- ✓ Next planning meeting 4/14/2016
- ✓ May 13th Open House planned for SDC new location will feature : Programs & Tours

A collaborative opportunity with Association of Builders and Contractors (ABC) of Wisconsin was discussed. This is a pre-apprenticeship program that has national affiliation and accreditation certificate attached for employment.

- ✓ SDC has a lot of internal knowledge inside and outside.
- ✓ Curriculum designed that would help user
 - (1) Compete for employment
 - (2) Expand field of knowledge
- ✓ Next steps staff will be trained to begin industry linkages
- ✓ New warehouse will be set-up as a training lab

Stephanie Findley stated that she was excited about the opportunity. Vi Anna Jordan requested later discussion with regard to specifics on aptitude testing.

New Business

None

Old Business

None

The meeting adjourned at 7:05pm



May 2016 Briefing Papers for Action/Information

Action

BP	Funder	Program	Request	Refunding/ New?
BP2196	Federal Home Loan Bank of Chicago	Residential Services	\$250,000	New
BP2197	Wisconsin Dept of Justice Gang Diversion	Youth Services	\$320,400	Refunding
BP2198	Wisconsin Dept of Justice	ATODA	\$281,600	Refunding
BP2199	Robert Wood Johnson	Health Services	\$250,000	New
BP2200	US Department of Treasury IRS	VITA	\$170,000	Refunding
Total			\$1,272,000.00	

Information

BP	Funder	Program	Request	Refunding/ new
None	None			
Total			0	

Request through the Social Development Foundation

Action

BP	Funder	Program	Request	Refunding/ New
	none			
Total			0	

Information

BP	Funder	Program	Request	Refunding/ New
BP2201	United Way	Youth ACT Preparation	\$15,000	New
BP2202	Molina Healthcare	PARS	\$20,000	New
BP2203	Aurora Healthcare Foundation	PARS	\$10,000	Refunding
Total			\$34,000.00	

2016 Grant Request Status

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	47	\$7,199,707	6	\$378,700	\$35,500	33	\$6,635,087	7	\$175,000
SDF only	30	\$1,003,500	3	\$35,500	\$35,500	20	\$783,000	7	\$175,000