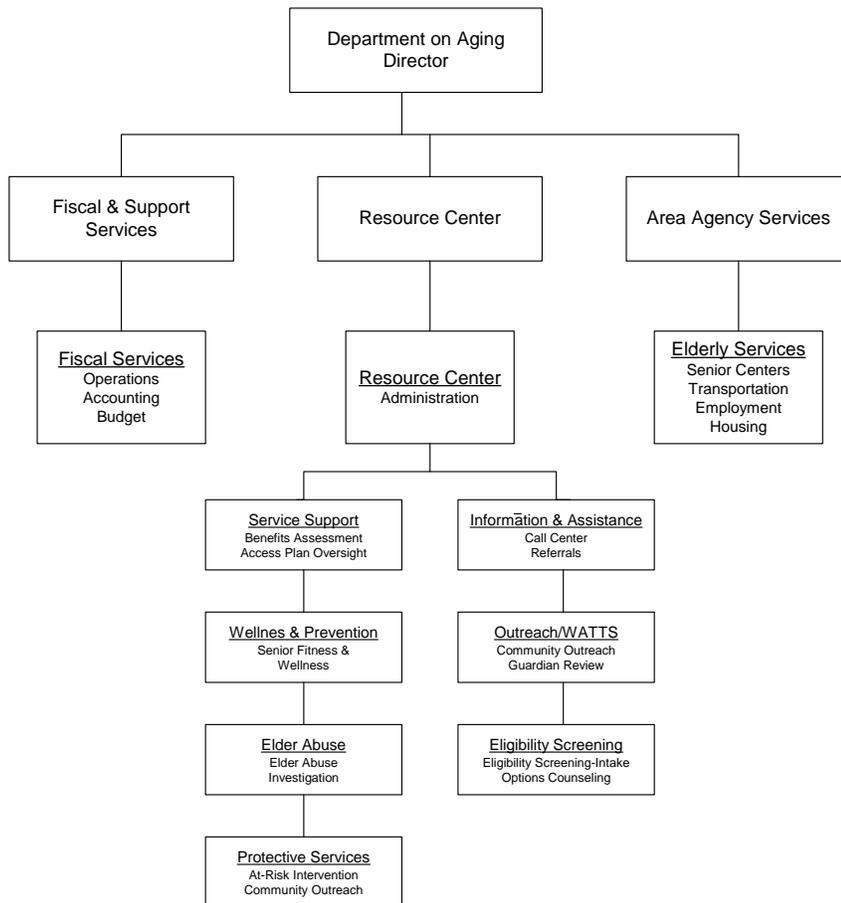


DEPARTMENT ON AGING (7900)



ADOPTED 2010 BUDGET

DEPT: Department on Aging

UNIT NO. 7900
FUND: General - 0001

MISSION

The mission of the Milwaukee County Department on Aging(MCDA) is to affirm the dignity and value of older adults of this County by supporting their choices for living in and giving to our community.

Budget Summary		
	2010	2009/2010 Change
Expenditures	17,382,885	(1,757,934)
Revenue	15,788,439	(458,729)
Levy	1,594,446	(1,299,205)
FTE's	79.6	(3.7)

Major Programmatic Changes	
•	State takeover of Income Maintenance staff
•	State discontinuation of Alzheimer's Family Caregiver and Support Program
•	Completion of Connecting Caring Communities
•	Wellness Program continues, State Wellness and Prevention funding discontinue

OBJECTIVES

- A 2010-2012 Area Plan will be executed by the Department on Aging and monitored by the Commission on Aging.
- Provide access to information and forms on the Internet for potential vendors for the Area Agency Services 2011 Request for Proposal process. Provide a similar secure Internet access area for continuing vendors eligible for a 2011 contract extension.
- Provide access to supervised fitness programs at five County-owned senior fitness centers in collaboration with University of Wisconsin, Milwaukee College of Health Sciences and Therapy Plus Wisconsin. A physical therapy component will be instituted at Washington Park Senior Center.
- Department on Aging Fiscal Division and Department of Administrative Services will implement a system utilizing the Third Party Administrator (TPA), currently under contract with the Milwaukee County Department on Aging – Care Management Organization (CMO), to replace the Scripts client services payment system.
- MCDA will implement meal site efficiency and consumer satisfaction surveys to gain a better understanding of: demographics, participation, home delivered meal dispatch locations etc.
- Continue, with support of the business community, to promote, advocate, and celebrate senior residents' contributions to Milwaukee County communities through the Senior Hall of Fame, Senior Statesman, Nutrition Volunteer Recognition and Golden Idol.

DEPARTMENTAL PROGRAM DESCRIPTION

The Milwaukee County Department on Aging was created in 1991 to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the growing needs of Milwaukee County's large and diverse older adult population. It is the one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

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The MCDA integrates several Federal and State revenue streams involving the Older Americans Act, the Senior Community Services Program, and Specialized Transportation Assistance Program for Counties (S85.21), Base Community Aids (BCA) and Family Care.

The MCDA is the designated Aging Resource Center (RC) and Care Management Organization (CMO) for older people in Milwaukee County under the State of Wisconsin's Family Care initiative. Family Care is a coordinated managed care, long term care, Medicaid waiver system which provides entitlement to comprehensive and flexible home and community-based care to foster independence and quality of life for persons ages 60 and older. Family Care Expansion provides additional services to those 18-59 and is discussed in Aging-Care Management Organization (CMO org 7990).

The sixteen member Commission on Aging is the lead County citizen board responsible for assessing the major aging issues and needs concerning the sixty (60) and over age population and for reviewing the planning and service efforts of organizations and institutions in the County and its aging network, and for making recommendations thereof. The Commission on Aging functions through three standing committees; Advocacy, Resource Center Oversight, and Service Delivery. The Advisory Council to the Commission on Aging is made up of thirty persons representing the diversity of Milwaukee County. The Commission on Aging has also created the permanent Intergenerational Council and Wellness Council, which include members that represent the entire County of Milwaukee. Department on Aging serves as the administrative arm of the Commission on Aging.

The Department on Aging consists of four service areas:

Administration includes the Director's Office and the Fiscal and Support Services Division. The major functions of the Fiscal and Support Services Division include budget development and management, accounting, and personnel administration. The Division monitors departmental expenditures and revenues, reviews audits; reports service utilization and expenditures to County and State agencies, projects revenues and expenditures, and monitors compliance with funding source requirements. This Division also develops the Department's fiscal policies and assesses operations for effectiveness and efficiency.

Area Agency Services provides a comprehensive network of support services through community based agencies that assist older adults to remain independent in their homes. These programs are funded through the Older Americans Act and State revenue earmarked for elderly services. County tax levy funding is provided for program operation and maintenance of five County-owned senior center buildings. The Division is responsible for planning, research, and program development. In addition, unit staff solicits, monitors, evaluates and administers contracts for a variety of services in the community. Staff assists with contract development and coordinates the Request for Proposal process with other County departments.

The Area Agency Services Division provides staff support to the Milwaukee County Commission on Aging, its standing committees and the Advisory Council. The Advisory Council addresses issues identified in public hearings through three principle workgroups, including the Volunteer, Technology, and the Under-served Population workgroups. Division staff assists the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and volunteer organizations interested in meeting the needs of older adults in the community.

The Senior Meal Program, part of the Area Agency Services Division, is funded under Titles III-C-1 and 111-C-2 of the Older Americans Act, as well as other State and Federal funds received from the State of Wisconsin Bureau on Aging and Long Term Care Resources. The program also receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA).

The purpose of the Senior Meal Program is:

- To provide older persons, particularly those with low incomes; low-cost, nutritionally sound meals in strategically located congregate sites. The program also seeks to reduce the social isolation of

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participants by providing supportive services including recreation, transportation, education and information about other programs and services available to older adults.

- To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes and provides limited gap-filling services in addition to meals.

The Aging Resource Center acts as the point of entry for the Department's Family Care and all other long-term care programs and is responsible for arranging short-term assistance for older adults with immediate or pressing needs. It is the primary source of quality information and assistive services on issues affecting persons 60 years of age and older and their family support networks.

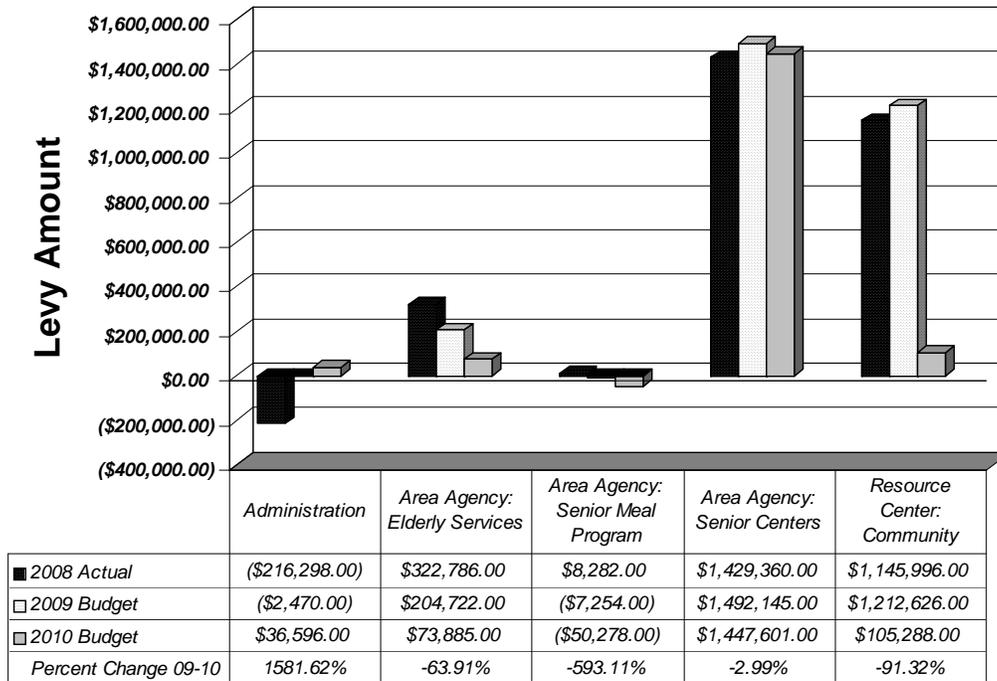
As a major component of the State of Wisconsin Family Care initiative, this Division has four primary functions:

- To provide Milwaukee County's older adults, their caregivers and the general public one central number to call for information about programs and services 24 hours a day;
- To provide pre-admission counseling to elders seeking residential placements;
- To determine eligibility for the Family Care benefit; and
- To provide community education to older adults, their families, and caregivers on a broad range of subjects, including wellness and prevention of functional decline.

Another integral function of the Resource Center is to coordinate daily with the State Income Maintenance staff (formerly Economic Support Division - Milwaukee County Department of Health and Human Services) to assure Medicaid eligibility compliance for persons choosing the Family Care benefit. Other major Resource Center responsibilities include investigating allegations of elder abuse and providing protective services, guardianships and protective placement services to vulnerable older adults.

The Care Management Organization (CMO) Division operates the Family Care Program in Milwaukee County. This Division is detailed in a separate narrative in 2010.

Organizational Levy Summary



Department

2010 BUDGET

Approach and Priorities

- Reductions to non-mandatory services provided by the Aging Resource Center
- Eliminate services to reflect reductions in State budget.
- Reduce operating expense spending by 10%
- Maintain existing congregate and home delivered meal programs and senior center operations

Programmatic Impacts

- The lease at the Reuss Building expires in December 2010. DTPW Facilities Management is developing plans to relocate the Department on Aging to another facility during the Fall of 2010. See DTPW for more detail.
- Major maintenance in the 5 County owned Senior Centers will be delayed due to departmental cuts.

Budget Highlights

Wage and Benefit Modifications

(\$339,074)

This budget includes an expenditure reduction of \$410,439 based on the changes described in the non-departmental account for wage and benefit modifications (Org-1972). There is a corresponding revenue offset of \$71,365 resulting in a total tax levy savings of \$339,074.

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100% Time Reporting Initiative **(\$169,436)**

Beginning in 2009 and continuing in 2010, the Department on Aging is working to increase staff training and timely reporting to accurately reflect tasks in the State reimbursement module. Through subsequent years of implementation, time-reporting has enabled the County to realize additional revenue by accounting for staff time spent on federally reimbursable items such as Medicare and Medicaid. In 2010, 1.0 FTE Program Coordinator (RC) is funded to provide on-going staff training and supervision within the Resource Center. The Program Coordinator (Resource Center) will monitor 100% Time-Reporting in collaboration with the Fiscal unit to help ensure maximization of State/Federal reimbursements for viability and program compliance in the Resource Center. Revenue is projected to increase by \$378,134. Expenditures related to the Program Coordinator (Resource Center), Corporate Guardianship, and Alzheimer's Family and Caregiver Support Program are funded with \$208,698 time reporting revenue resulting in a net tax levy savings of \$169,436.

Reductions to Non-Mandated Service in the Aging Resource Center **(\$308,598)**

In 2010, the Aging Resource Center functions will be better aligned with State and Federal funding and contract requirements. Human Service Worker staff in Elder Abuse/Protective Service units will focus and perform only functions required by contract (elder abuse investigation, emergency requests and protective services). Clients seeking these services will be able to receive assistance through DHHS and BHD, or will be referred to other service providers for the services no longer provided. This results in the unfunding of 3.0 FTE HSW and the abolishment of 2.0 FTE HSW and 1.0 FTE Service Support Specialist for a salary and active fringe benefit savings of \$474,766 with a corresponding 35% reduction in time reporting (\$166,168) resulting in a tax levy savings of \$308,598.

State Income Maintenance Takeover **(\$230,903)**

Effective January 1, 2010, the State will assume responsibility for the Family Care Income Maintenance (IM) support staff in Milwaukee County. In prior years, the Department on Aging operated under a Memorandum of Understanding (MOU) with Milwaukee County – Department of Health and Human Services (DHHS) to purchase 24 Economic Support Specialists (ESS) were crosscharged to Aging. This agreement allowed for revenue reimbursement under the Medicaid system, or 50% of the personnel cost for the 24 positions. Department on Aging and DHHS shared the infrastructure costs associated with these positions.

In 2010, the State of Wisconsin will pay compensation and benefits for ESS and related supporting staff positions co-located with the Resource Center under a MOU with Department on Aging starting January 1, 2010. This results in an expenditure decrease of \$1,118,393 related to the DHHS cross charge. Department on Aging will assume financial responsibility for the infrastructure costs for these positions as well as the infrastructure costs for the Nursing Home staff co-located with the RC in the Reuss Building. Department on Aging budget includes an estimated projection for Milwaukee County Information Management Services Division (IMSD) system support for IM staff co-located with the Resource Center of \$91,152. Rent for ESS workers increased to \$126,671. Based on an agreement with the State, infrastructure costs incurred by Department on Aging for IM staff are eligible for Medicaid reimbursement at 50% of costs. Revenues decrease by \$646,107 due to the elimination of Income Maintenance staff reimbursement. Expenditures increased \$9,500 for transition costs associated with ESS workers going to the State and \$14,060 in expenditures was increased for additional supplies. The net impact of these revenue and expenditure changes is a tax levy reduction of \$230,903.

Reuss Lease **\$0**

The lease at the Reuss building expires at the end of December 2010. In October 2009, a County-wide space planning report will be presented to the County Board outlining the available space within existing County owned facilities. Due to the large amount of excess County space currently available, the Department on Aging will be relocated to another facility. Due to logistical issues caused by a winter move, this transition will take place in October 2010. Since the lease runs through the end of December 2010, no tax levy savings result in 2010. However, this move will result in a tax levy savings of \$400,012 in the 2011 Budget.

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Alzheimer’s Family and Caregiver Support Program **(\$24,216)**

The State is phasing out Alzheimer’s Family Caregiver and Support Program (AFCSP) funding by eliminating support in all Wisconsin counties participating in Family Care during 2008. As a result, Milwaukee County’s AFCSP senior population will lose outreach support and monetary support for adult day care, respite care and other long term care services. Due to the State reduction, approximately 75 families will lose respite care and other support service payments totaling \$167,942. The County will continue to provide \$50,000 for the Alzheimer’s Association of Southeastern Wisconsin due to the Department on Aging’s 100% time reporting initiative. The budget also reflects a 10% reduction, or a decrease of \$24,215 in County funding for AFCSP administrative support.

Corporate Guardianship **\$0**

Milwaukee County is responsible for “court ordered” corporate guardian services. The Department on Aging Resource Center will work to eliminate financial support and errors of non-County petitioners ordering corporate guardianships through enhanced monitoring. Corporate Guardianship is continued to be funded at \$60,000 due to the 100% Time Reporting initiative.

Administrative Internal Allocation **\$0**

Department on Aging Administrative costs and the Reuss Building rent includes an allocation to the Care Management Organization (CMO)(org 7990 - Fund 2) based on Full Time Equivalents. With Family Care expansion, the CMO budget includes additional positions (See 7990 Personnel Changes Table), resulting in an Administrative expenditure allocation increase to the CMO and a decrease to the remaining Department on Aging (org 7900 - Fund 1) divisions.

Senior Meal Program **\$0**

Additional Federal funding of \$332,056 for both congregate and home-delivered meals will be applied to the Senior Meal Program in 2010. This revenue is specifically earmarked for congregate and home-deliver meals. The Department on Aging will utilize this revenue to absorb the 2010 per meal cost increases projected at 3% and offset a reduction in Title III C 1 funding of \$100,409 for congregate meals.

Senior Meal Program			
	2009 Budget	2010 Budget	2009/2010 Change
Number of Meal Sites Open	31	31	0
Meals Served at Meal Sites	322,219	323,128	909
Home-Delivered Meals	249,207	246,650	(2,557)
Total Meals Served	571,426	569,778	(1,648)

Major Maintenance Reduction **(\$50,000)**

In conjunction with the standards used by the Department of Public Works, the Department on Aging will prioritize major maintenance at the five County-owned senior centers based on building safety, building integrity and code violation and was able to reduce 2010 expenditures to \$100,000. The recent history reflect a decrease in the major maintenance spending for the County-owned senior centers; 2008 - \$300,000, 2009 - \$150,000 and 2010 - \$100,000. Certain repairs in the Senior Centers such as tile floor replacement have been pushed back to outlying years.

Operating Expenditure Reduction **(\$54,833)**

The Department on Aging reduced all non-crosscharge, non-contract operating expenses by 10% culminating in a decrease in \$54,833 of expenditures. These expenses are related to various commodities and services (postage, advertising, office supplies, etc).

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Human Resource Transfer

\$0

1.0 FTE Human Resource Coordinator (Aging) position is transferred from DAS Human Resources to the Department on Aging in order to improve responsiveness to departmental human resource activities while increasing the focus of DAS Human Resources on managing County-wide human resource policies, ensuring compliance, and providing training. Departmental human resource staff will continue to follow the policies and procedures established by DAS Human Resources and participate in professional development activities in order to ensure standard and consistent practices.

Neighborhood Technical Assistance Extension Grant

\$0

January 2010 represents the last month for funding of a two year grant provided by Faye McBeath, Helen Bader and Greater Milwaukee foundations in the Connecting Caring Communities project – *Neighborhood Technical Assistance Extension*. Program innovations developed, nurtured and supported through partnerships provided under the Connecting Caring Communities project initially funded through Robert Wood Johnson Foundation Community Partnerships for Older Adults grant has created a sustainable framework for activities to continue in the organized neighborhoods.

Capital Investments

\$617,480 is invested in capital projects for 2010. These include projects that are part of two 2010 debt issuances and a Fall 2009 debt issuance. The projects funded through the Fall 2009 debt issuance were submitted to the County Board for approval during the September 2009 cycle but are presented here for illustrative purposes. Both projects were part of the Fall 2009 debt issuance. Additional details can be found in the Debt Service budget - Org 9960 and the 2010 Recommended Capital Improvement Budget. The funded projects include:

- Kelly Senior Center Bathroom Renovation
- Washington Park Senior Center Roof Replacement

BUDGET SUMMARY				
Account Summary	2008 Actual	2009 Budget	2010 Budget	2009/2010 Change
Personal Services (w/o EFB)	\$ 4,633,601	\$ 4,716,874	\$ 4,301,426	\$ (415,448)
Employee Fringe Benefits (EFB)	3,060,324	3,163,552	3,327,269	163,717
Services	882,050	927,650	775,040	(152,610)
Commodities	1,142,433	1,198,823	1,281,519	82,696
Other Charges	6,797,749	6,512,884	6,409,036	(103,848)
Debt & Depreciation	0	0	0	0
Capital Outlay	77,597	150,000	100,000	(50,000)
Capital Contra	0	0	0	0
County Service Charges	4,766,678	4,827,447	3,397,931	(1,429,516)
Abatements	(2,316,225)	(2,356,411)	(2,209,336)	147,075
Total Expenditures	\$ 19,044,207	\$ 19,140,819	\$ 17,382,885	\$ (1,757,934)
Direct Revenue	1,174,934	1,255,075	1,136,416	(118,659)
State & Federal Revenue	15,171,208	14,992,093	14,652,023	(340,070)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 16,346,142	\$ 16,247,168	\$ 15,788,439	\$ (458,729)
Direct Total Tax Levy	2,698,065	2,893,651	1,594,446	(1,299,205)

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PERSONNEL SUMMARY				
	2008 Actual	2009 Budget	2010 Budget	2009/2010 Change
Position Equivalent (Funded)*	0.8	83.3	79.6	(3.7)
% of Gross Wages Funded	96.9	97.2	99	1.8
Overtime (Dollars)**	\$ 27,704	\$ 42,984	\$ 21,276	\$ (21,708)
Overtime (Equivalent to Position)**	0.4	0.8	0.4	(0.4)

* For 2008 Actuals, the Position Equivalent is the budgeted amount.

** For 2010 Budget, overtime figures do not include reductions described in org. 1972 and total (\$6,249).

PERSONNEL CHANGES						
Job Title/Classification	Title Code	Action	# of Positions	Total FTE	Division	Cost of Positions (Salary Only)
Human Resources Coord-Aging	65850	Transfer In	1.00	1.00	Administration	\$ 64,910
Program Coordinator (RC)	57340	Fund *	0.00	0.00	Resource Center	64,985
Fiscal Analyst	04462	Transfer Out	(1.00)	(1.00)	Administration	(54,286)
Service Support Specialist	55440	Abolish	(1.00)	(1.00)	Resource Center	(33,752)
Human Service Worker	56160	Abolish	(2.00)	(2.00)	Resource Center	(103,844)
Human Service Worker	56160	Unfund	(3.00)	(3.00)	Resource Center	(155,766)
TOTAL						\$ (217,753)

* The Program Coordinator position is currently an unfunded position.

ORGANIZATIONAL COST SUMMARY					
DIVISION		2008 Actual	2009 Budget	2010 Budget	2009/2010 Change
Administration	Expenditure	\$ (196,228)	\$ (2,470)	\$ 36,596	\$ 39,066
	Revenue	20,070	0	0	0
	Tax Levy	\$ (216,298)	\$ (2,470)	\$ 36,596	\$ 39,066
Area Agency: Elderly Services	Expenditure	\$ 3,333,454	\$ 3,394,102	\$ 3,154,618	\$ (239,484)
	Revenue	3,010,668	3,189,380	3,080,733	(108,647)
	Tax Levy	\$ 322,786	\$ 204,722	\$ 73,885	\$ (130,837)
Area Agency: Senior Meal Program	Expenditure	\$ 4,500,860	\$ 4,759,008	\$ 4,949,865	\$ 190,857
	Revenue	4,492,578	4,766,262	5,000,143	233,881
	Tax Levy	\$ 8,282	\$ (7,254)	\$ (50,278)	\$ (43,024)
Area Agency: Senior Centers	Expenditure	\$ 1,429,360	\$ 1,492,145	\$ 1,447,601	\$ (44,544)
	Revenue	0	0	0	0
	Tax Levy	\$ 1,429,360	\$ 1,492,145	\$ 1,447,601	\$ (44,544)
Resource Center: Community Alternatives & Intervention Services	Expenditure	\$ 9,791,431	\$ 9,300,118	\$ 7,761,301	\$ (1,538,817)
	Revenue	8,645,435	8,087,492	7,656,013	(431,479)
	Tax Levy	\$ 1,145,996	\$ 1,212,626	\$ 105,288	\$ (1,107,338)

All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."