

ADOPTED 2008 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
 – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Transportation and Public Works maintains all County trunk highways, parkways, State trunk highways and expressways. It is

responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	\$ 5,135,677	\$ 5,528,390	\$ 5,847,828	\$ 319,438
Employee Fringe Benefits (EFB)	2,855,137	4,386,767	4,306,557	(80,210)
Services	276,727	390,550	319,050	(71,500)
Commodities	482,142	1,455,181	1,507,801	52,620
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	31,272	23,100	23,100	0
Capital Contra	0	0	0	0
County Service Charges	6,913,581	5,312,723	5,282,886	(29,837)
Abatements	(1,889,975)	(596,679)	(169,354)	427,325
Total Expenditures	\$ 13,804,561	\$ 16,500,032	\$ 17,117,868	\$ 617,836
Direct Revenue	44,722	25,940	26,800	860
State & Federal Revenue	14,292,749	15,701,775	16,084,580	382,805
Indirect Revenue	0	0	0	0
Total Revenue	\$ 14,337,471	\$ 15,727,715	\$ 16,111,380	\$ 383,665
Direct Total Tax Levy	(532,910)	772,317	1,006,488	234,171

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Central Service Allocation	\$ 168,304	\$ 163,859	\$ 0	\$ (163,859)
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	27,850	40,269	0	(40,269)
Distribution Services	5	8	0	(8)
Telecommunications	2,865	8,342	0	(8,342)
Record Center	0	0	0	0
Radio	148,996	137,065	0	(137,065)
Computer Charges	7,273	10,288	0	(10,288)
Applications Charges	34,022	28,272	0	(28,272)
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	29,545	33,722	0	(33,722)
Total Charges	\$ 418,860	\$ 421,825	\$ 0	\$ (421,825)
Direct Property Tax Levy	\$ (532,910)	\$ 772,317	\$ 1,006,488	\$ 234,171
Total Property Tax Levy	\$ (114,050)	\$ 1,194,142	\$ 1,006,488	\$ (187,654)

** In 2006 and 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008, these costs are budgeted within the receiving department to show the tax levy cost in the department.

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PERSONNEL SUMMARY				
	2006 Actual	2007 Budget	2008 Budget	2007/2008 Change
Personal Services (w/o EFB)	\$ 5,135,677	\$ 5,528,390	\$ 5,847,828	\$ 319,438
Employee Fringe Benefits (EFB)	\$ 2,855,137	\$ 4,386,767	\$ 4,306,557	\$ (80,210)
Position Equivalent (Funded)*	117.9	114.2	112.1	(2.2)
% of Gross Wages Funded	85.6	100.0	100.0	0.0
Overtime (Dollars)**	\$ 370,066	\$ 250,520	\$ 250,805	\$ 285
Overtime (Equivalent to Position)	8.5	5.6	5.2	(0.4)

* For 2006 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Painter Bldgs	Abolish	1/1.0	Highway Maintenance	\$ 0*
Highway Maintenance Wkr 3	Unfund	5/5.0	Highway Maintenance	0*
Highway Maintenance Wkr 3	Fund	4/4.0	Highway Maintenance	187,292
Highway Operations Manager	Unfund	1/1.0	Highway Maintenance	0*
			TOTAL	\$ 187,292

*These positions were unfunded in 2007 so there is no fiscal effect in 2008.

MISSION

Highway Maintenance will maintain County trunk highways and parkways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway system for the traveling public.
- Strive to modernize and improve methods used in winter operations.
- Promote cross-training to make better use of resources.
- Implement enhanced technology to better deliver services.

DEPARTMENT DESCRIPTION

The **State Highway Maintenance Unit** provides general and winter maintenance on the expressways and State trunk highways within Milwaukee County. The State reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Highway Maintenance Manual's actual cost provision, and material purchases authorized by the State Department of Transportation. State Highway Maintenance program costs are 100% offset by State reimbursement revenue.

The **County Highway Maintenance Unit** provides general and winter maintenance on the Milwaukee County Highway system and parkways. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance, highway signing and pavement marking.

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BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$319,438, from \$5,528,390 to \$5,847,828.
- The Highway Maintenance Division budget includes the following position actions: unfund 1.0 FTE vacant Highway Operations Manager position; abolish 1.0 FTE vacant Building Painter position; unfund 5.0 FTE vacant Highway Maintenance Worker 3 positions; and fund 4.0 FTE vacant Highway Maintenance Worker 3 positions for a salary, social security and active fringe benefit cost of \$279,387. Unfunded positions in 2008 were previously unfunded in 2007.
- Roadway materials are increased \$81,800, from \$630,000 to \$711,800 in 2008.
- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- ECP positions are not provided step increases or performance awards in 2008 as allowed in County Ordinance Section 17.265 (3).
- The abatement of Countywide crosscharges is discontinued in 2008. The tax levy previously held in the servicing department is redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements. Due primarily to this change in methodology, direct tax levy for this department increased \$234,171. The actual change in tax levy for this department from 2007 is a decrease of \$187,654.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

STATE HIGHWAY MAINTENANCE

- The State reimburses the Highway Division for 100 percent of eligible costs associated with the State Trunk Highways (STH) and the freeway system. For 2008, reimbursement revenue from the State will cover 77.3 percent of the Central Services Allocation and other overhead costs. This revenue is increased \$527,016.

COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2008 are budgeted at \$2,547,189, a decrease of \$208,096 from 2007, reflecting the anticipated allocation from the Wisconsin Department of Transportation (WISDOT).
- Funding of \$23,100 is provided for one set of winches for confined space safety (\$4,400), one Toughbook lap-top (\$5,600), building maintenance (\$8,000) and salt conveyor maintenance equipment (\$5,100).

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ACTIVITY AND STATISTICAL SUMMARY			
	<u>2006 Actual</u>	<u>2007* Budget</u>	<u>2008 Budget</u>
<u>HIGHWAY MAINTENANCE PROGRAM</u>			
Lane Miles (Maintenance)			
County Trunk Highways	342.96	342.96	342.96
State Trunk Highways	633.80	633.80	633.80
Expressways	1,134.67	1,134.67	1,134.67
County Parkways	<u>120.00</u>	<u>120.00</u>	<u>120.00</u>
Total	2,231.43	2,231.43	2,231.43
Acres (Grass Mowing)			
County Trunk Highways	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51
Expressways	<u>1,875.87</u>	<u>1,875.87</u>	<u>1,875.87</u>
Total	3,322.79	3,322.79	3,322.79

* The Wisconsin Department of Transportation revamped their Level of Service model (LOS) statewide by measuring the number of lane miles to be maintained. Updating their LOS model resulted in a gain of 640.51 miles over the 2006 budgeted miles.