

PURCHASING AGENT: RuthAnn Johnson - (414) 343-1712

MILWAUKEE TRANSPORT SERVICES

1942 NORTH 17TH STREET
MILWAUKEE, WI 53205
(414) 343 -1712 / FAX: (414) 344-7080
(website: www.ridemcts.com)

NOVEMBER 4, 2009

Bids for furnishing the following will be received by the Materials Management Department at the above address:

UNTIL 2:00 P.M. - DECEMBER 22, 2009

Requirements:

To supply and deliver Fasteners on an “as required” basis. Term to be for a five (5) year period to began on January 1, 2010.

Specifications:

To comply with Specification No. MM-02-88, revised October 20, 2009

How to Bid and Award of Contract:

Bid an individual price, part number and standard packaging for each item to be submitted (ie. if packaged in 500, price should be listed per each, not as package.)

All bids must be submitted via E-Mail to mctsbid@mcts.org, MCTS’ electronic bid mailbox. To receive bid package electronically, via e-mail, potential bidders must fill in “Pre-Bid Form” and fax to: Materials Management Department at (414) 344-7080. Bid will be E-mailed to address provided on form.

Note: E-Bid requires potential bidders to have Microsoft EXCEL Software. E-bid will be sent and received using Microsoft Excel Software only. Signature sheets must be signed and submitted to the mctsbid@mcts.org before due date and time for MCTS to accept electronic bid. Signature sheets will also be accepted by fax until 2:00 pm - December 22, 2009.

Milwaukee Transport Services, Inc., reserves the right to make an award based on its own determination, or to reject any or all bids or portions of same, whichever is deemed to be in the best interest of Milwaukee County Transit System.

Milwaukee Transport Services, Inc., also reserves the right to award all items to one vendor, or to award the items to more than one vendor by groups, or to award all items to more than one vendor, whichever is deemed to be in the best interest of the Milwaukee County Transit System.

Bidder shall be responsible to obtain all documents pertaining to bid via the website.

NOTE: Signature Sheet shall be accepted via fax (414-344-7080) and electronically via email at mctsbid@mcts.org. It is the responsibility of the bidder to make sure Bid and Signature sheets are received by due date and time.

Enclosures:

- 1. Bid Microsoft Excel Spread Sheet**
- 2. Spec. No. MM-02-88, revised October 20, 2009**
- 3. EEO Certificate**

Documents to be returned with bid:

- 1. Bid Sheet/Microsoft Excel Spread Sheet (Return ALL Documents by Email)**
- 2. Signature Sheet (Return by Email)**
- 3. EEO Certificate (Return by Email)**

SIGNATURE SHEET

CASH DISCOUNT:

Cash invoice discount for payment of invoices following receipt and acceptance of goods
_____ % 30 days.

DELIVERY:

Price shall include delivery, FOB destination freight prepaid Milwaukee Transport Services, Inc.,
1525 West Vine St., Milwaukee, WI 53205.

BIDS WILL NOT BE CONSIDERED UNLESS THE FOLLOWING INFORMATION IS GIVEN:

1. Has this bid been made without any connection with any other bidder and is it in all respects fair and without collusion or fraud? _____
2. Is it made with the understanding that no elected officer/employee of Milwaukee Transport Services, Inc. , or Milwaukee County is interested therein, directly or indirectly?

3. Have you read the specifications and do you understand them? _____
4. Have you ever defaulted on any contract with Milwaukee Transport Services, Inc., or Milwaukee County? _____

In signing and submitting this bid, the bidder assures Milwaukee Transport Services, Inc., that the furnishing of the subject materials or equipment is under his/her control and accepts and has read all of the terms and conditions of MTS. If the bidder's performance, in the event he/she is successful is contingent upon the act of another party, the bidder assures that he/she has the necessary commitments to complete the contract which may be awarded to him/her.

Submitted by _____
Name of Bidder
(Print Firm, Corporation or Person)

Address _____

Signed per _____
(Manual signature required)

(Please print name)

Date _____

Title _____

____ No bid at this time

Telephone _____

____ Please retain on bidder list

FAX _____

E-mail address _____

SPECIFICATION NO. MM-02-88
FOR
FASTENERS

1. SCOPE AND CLASSIFICATION

1.1 Scope

1.1a It is the intent of this specification to describe minimum requirements for fasteners as required by the Milwaukee County Transit System. All items or features or services not specifically mentioned which are necessary or normally provided, shall be furnished by the successful bidder at the bid price and shall conform in quality of materials and workmanship to that usually provided by standard practices indicated in this specification. The Milwaukee County Transit System is managed and operated by Milwaukee Transport Services, Inc., and shall be referred to as MTS hereinafter.

1.2 Classification

1.2a The agreement shall require the successful bidder to supply fasteners as required by MCTS.

2. DOCUMENTS

2.1 IFI

2.1a The provided fasteners shall be designed to meet or exceed any applicable standards of the Industrial Fastener's Institute.

2.2 ANSI

2.2a The provided fasteners shall be designed to meet or exceed any applicable standards of the American National Standards Institute.

- 2.3 SAE
 - 2.3a The provided fasteners shall be designed to meet or exceed any applicable standards of the Society of Automotive Engineers.
- 2.4 ASTM
 - 2.4a The provided fasteners shall be designed to meet or exceed any applicable standards of the American Society of Testing and Materials.
- 2.5 ISO
 - 2.5a The provided fasteners shall be designed to meet or exceed any applicable standards of the International Standardization Organization.
- 2.6 Manufacturers Identification Markings
 - 2.6a All fasteners shall have manufacturer's identification markings to determine the supplier(s) of the fasteners (Per 1F1 122 Technical Information Report).
 - 2.6b The manufacturer's identification markings shall be registered with the IFI (Industrial Fasteners Institute) and ASME (American Society of Mechanical Engineers).
- 2.7 FASTENERS QUALITY ACT
 - 2.7a The provided fasteners shall be designed to meet or exceed all requirements as defined in Public Law 101-592, and Amendments 104-113, 105-234 and 106-34.
- 2.8 NATIONAL HIGHWAY AND TRAFFIC SAFETY ADMINISTRATION (NHTSA)
 - 2.8a The bidder shall not supply fasteners from, manufacturers of substandard bolts as identified by NHTSA in December 1989.

3. REQUIREMENTS

3.1 General Requirements

3.1a The bidder shall be responsible for freight, handling and all associated charges required to transport the fasteners to MCTS, 1525 West Vine Street, Milwaukee, WI 53205.

3.1b All fasteners shall be **new**.

3.1c All steel fasteners (bolts, nuts, screws, and washers) shall be cadmium or zinc plated except where otherwise requested.

3.1d MCTS reserves the right to negotiate prices for additional fasteners as needed during the term of this agreement.

3.2 Supply

3.2a Approximately \$25,000 worth of fasteners were used during the past two (2) years.

3.2b The information given in Section 3.2a above and yearly usage listed on Excel spread sheet is given for bidding information only and is no guarantee of actual quantities to be purchased during the term of the agreement.

3.2c Additional fasteners may be added during this agreement.

3.3 Packaging

3.3a All packages shall be clearly labeled.

3.3b All fasteners shall be shipped in "Standard Case Packaging".

3.1c All fasteners shall be packaged individually. NOTE: MCTS will reject fasteners co-mingled, broken and loose together in packaging.

3.4 Excel Bid Sheet

3.4a Bidder shall list their part number for each item. (The part number that will be used on packing slips and invoices).

3.4b Bidder shall list the packaged quantity under standard packaging column.

3.4c Bidder shall list price per each. NOTE: Price per Package will not be divided.

3.4d Failure to provide required information may result in bid being rejected.

3.4e All bids shall be submitted to: mctsbids@mcts.org in Microsoft's Excel spread sheet format. NOTE: MCTS will not be responsible if bids are submitted before cut-off time. MCTS will not accept any bids that was not submitted to designated email address.

4. PRICE AGREEMENT

4.1a This is a Five (5) year fixed price contract with an economic price adjustment for years four (4) and five (5). Prices shall be firm for the first three (3) years from date of award. Pricing for years four (4) and five (5) will be determined with the Consumer Price Index (CPI) as a cap or ceiling to insure price reasonableness. Milwaukee County Transport Services reserves the unilateral right to request new bids and award new contracts if a mutually agreeable reasonable price based on the CPI as a ceiling or cap is not reached for years four (4) and five (5).

4.1b Price increased, if allowed, shall be re-submitted to MCTS via E-Mail using Microsoft's Excel spread sheet.

5. SAMPLE, TEST AND INSPECTION

5.1 Inspection

5.1a An authorized agent of MTS shall periodically inspect and test the delivered fasteners to determine compliance with this specification.

5. DELIVERY AND PREPARATION

5.1 Delivery

5.1a The fasteners shall be delivered F.O.B. destination, freight prepaid to:

Milwaukee Transport Services, Inc.
1525 West Vine Street
Milwaukee, WI 53205

- 5.1b Delivery shall be made between 7:00 AM and 2:00 PM, Monday through Friday.
- 5.1c Standard orders shall be shipped within 48 hours of receiving verbal or written release from MCTS, Materials Management Department.
- 5.1d Emergency orders shall be shipped within 24 hours of receiving verbal release from MCTS, Materials Management Department. Additional freight costs deemed necessary by MCTS shall be borne by MCTS.
- 5.1e Failure to adhere to delivery schedules, or to promptly replace rejected materials, shall render the vendor liable for the difference in replacement cost between the open market price and the agreed price, where emergency procurement is necessary.
- 5.1g It is the responsibility of the successful bidder to notify MTS of any part number changes by fax acknowledgments, prior to shipping order.

6. NOTES

6.1 MTS Operating Contract

- 6.1a MTS operates the transit system for, and under an agreement with Milwaukee County, Wisconsin. All multi-year contracts/agreements with MTS are contingent upon Milwaukee County retaining MTS as the operator of the transit system.
- 6.1b The continuation of this agreement beyond December 31st of any given year, shall be contingent upon MTS receiving the necessary funding from the government agency.

6.2 Contractual Provision

- 6.2a The fastener agreement shall run for five (5) years from January 1, 2010.
- 6.2c This agreement may be cancelled by either party for cause, with thirty (30) days written notification the other party. **NOTE:** MTS will invoke this option if minimum requirements of this specification are not met.
- 6.2d MTS shall **not** pay any penalties in case of cancellation.
- 6.2e If necessary, MTS will sign an agreement with the successful bidder. If any provision of the agreement conflict with the bid and specifications, the bid and specifications will prevail.
- 6.2f No changes whatsoever will be allowed without prior written authorization of the Materials Management Department.
- 6.2g MTS reserves the right to inspect the facilities and equipment of the apparent low bidder(s), prior to award, for the purpose of determining whether sufficient resources are available to perform specified agreement.

6.3 Clarification to Specifications

- 6.3a For further information regarding these specifications, please contact:

RuthAnn Johnson
Purchasing Agent
(414) 343-1712

7. CHANGES TO SPECIFICATION

- 7.1 No verbal responses from any agent of MTS shall be acted upon. For non-protest clarifications, submit questions in writing to:

RuthAnn Johnson
Purchasing Agent

Milwaukee Transport Services, Inc.
1942 N. 17th Street
Milwaukee, WI 53205
(414) 343-1712
(414) 344-7080 FAX

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(website: www.ridemcts.com)

BID NOTICE

Milwaukee County Transit System (MCTS) will be conducting an Electronic Bid (E-Bid) TO furnish various **Fasteners**, as required by MCTS: **Note: E-Bid requires potential bidders to have Microsoft EXCEL Software.**

TO RESPOND:

In order to receive an Electronic E-mail Bid Package you must return this form via FAX 414-344-7080 by Friday, December 18, 2009 by 2:00pm. If you do not respond, your firm may be removed from our vendors list.

CHECK ALL THAT APPLY:

_____ I am interested in receiving bid package, **Electronically via E-mail.**

_____ I am not interested in receiving bid package at this time.

_____ Please retain my firm on vendors list

_____ Please remove my firm from your vendor list permanently.

Firm Name: _____

Please print

Address _____

city/state

zip code

Email address *must be provided to participate**

Signature of Authorized Representative

Date