

Chairperson: Supervisor Elizabeth Cogs
Clerk: Delores "Dee" Hervey, 278-4230
Research Analyst: Steve Cady, 278-4347

COMMITTEE ON FINANCE AND AUDIT
Monday, December 8, 2008 @ 1:00 p.m.
Milwaukee County Courthouse - Room 201-B
MINUTES

PRESENT: Supervisors Thomas, Mayo, Schmitt, Johnson, Jursik and Cogs (Chair)-6

EXCUSED: Supervisor West-1

SCHEDULED ITEMS:

CONTROLLER -2

**NOTE: Using a previous file number (08-334) associated with this issue.*

1. *08-334 From the Controller, 2008 Fiscal Report as of October 31, 2008.
(a)(b)

APPEARANCE(S):

Scott Manske, Controller, DAS
Steve Kreklow, Fiscal and Budget Administrator-Department of Administrative Services (DAS)

Mr. Kreklow pointed out two corrections on Page Five of the report. Under the Treasurer heading, the word "Revised" should be deleted. Also under the Sheriff's heading, the word "deficit" should be removed and replaced with "Surplus." The Committee accepted the corrections.

An additional Attachment C was also distributed.

Mr. Manske proceeded to highlight the said report.

ACTION BY: (Mayo) Receive and place on file. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Cogs (Chair)-6

NOES: None

EXCUSED: West-1

2. 08-450 From the Controller, requesting authorization to amend section 15.17(2) of the Milwaukee County General County Ordinances regarding changes in various Imprest Accounts ("A" Petty Cash) authorized balances.

APPEARANCE(S):

Scott Manske, Controller, DAS
Freida Webb, Director, Community Business Development Business Partner

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Schmitt) Moved to amend Section 15.17(2) of the Milwaukee County General County Ordinances. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

DEPARTMENT OF ADMINISTRATIVE SERVICES -4

3. 08-446 From the Fiscal and Budget Administrator, Department of Administrative Services, requesting to create Section 32.92 of the Milwaukee County Ordinance Section to codify responsibility for administration of the Tax Refund Intercept Program (TRIP) and to establish an administrative fee

APPEARANCE(S):

Steve Kreklow, Fiscal and Budget Administrator, DAS

ACTION BY: (Thomas) Moved approval. Vote 6-0.

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

4. 08-445 From the Fiscal and Budget Administrator, Department of Administrative Services, requesting authorization to negotiate and execute a three-year contract with two one-year extensions with Duncan Solutions for the Tax Refund Intercept Program (TRIP).

APPEARANCE(S):

Steve Kreklow, Fiscal and Budget Administrator, DAS

David Amenta FAMA3, DAS

Tom Bernatz, DAS

ACTION BY: (Mayo) Moved approval. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

5. 08-451 From the Director of Administrative Services, requesting authorization to pay invoices submitted by Buck Consultants for work on the Pension Obligation Bonds.

APPEARANCE(S):

Steve Kreklow, Fiscal and Budget Administrator, DAS

Scott Manske, Controller, DAS

Pamela Bryant, Capital Budget Manager, DAS

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Mayo) Moved approval. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

6. 08-1
(a)

Fund Transfers.

APPEARANCE(S):

Steve Kreklow, Fiscal and Budget Administrator, DAS

Vince Matterson, Analyst, DAS

ACTION BY: (Johnson) Moved approval. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

DHR- EMPLOYEE BENEFITS -2

7. 08-278
(a)(a)

From the Director, Employee Benefits Division, requesting authorization to execute a three-year contract for administration of Milwaukee County's medical plan coverage. **(Also referred to the Committee on Personnel) (Laid over 10/30/08 and also laid over 11/6/08 at a joint Finance and Audit and Personnel Committee meeting)**

APPEARANCE(S):

David Arena, Director, Employee Benefits Division

Freida Webb,

Titus Martin, UnitedHealthCare, Manager, Diversity Business Development

Chris Ecos, UnitedHealthCare, Senior Account Executive

ACTION BY: (Thomas) Moved approval of both items 7&8.

Discussion ensued on DBE goals.

Chairperson Coggs stressed the importance of reaching the DBE goals for Milwaukee County and how they are defined. She indicated that until such goals are attained, the matter would be scheduled before the Committee on a monthly basis.

Supervisor Mayo requested division.

On the motion to approve Item No. 7. Vote 5-1.

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: Mayo-1

SCHEDULED ITEMS (CONTINUED):

EXCUSED: West-1

8. 08-279 From the Director, Employee Benefits Division, requesting authorization to
(a)(a) execute a three-year contract for administration of Milwaukee County's
prescription drug coverage. **(Also referred to the Committee on Personnel) (Laid
over 10/30/08 and also laid over 11/6/08 at a joint Finance and Audit and
Personnel Committee meeting)**

APPEARANCE(S):

David Arena, Director, Employee Benefits Division

ACTION BY: (Mayo) Moved lay over of Item No. 8. Vote 1-5 (*motion failed*)

AYES: Mayo-1

NOES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

EXCUSED: West-1

On the motion to approve Item No. 8. Vote 4-2

AYES: Thomas, Schmitt, Jursik and Coggs (Chair)-4

NOES: Mayo and Johnson-2

EXCUSED: West-1

CERIDIAN IMPLEMENTATION OVERSIGHT COMMITTEE -1

9. 06-88 From the Ceridian Implementation Oversight Committee submitting a Post Project
(a)(b) Report. **(Also to the Committee on Personnel)**

APPEARANCE(S):

Jerome Heer, Director of Audits

Dennis John, Chief Information Officer, Information Management Systems
Division (IMSD)

Patty Yunk, District Council 48, AFSCME

Mr. Heer and Mr. John addressed the said report.

Ms. Yunk addressed a concern regarding the generation of a seniority list and the
glitches with the Ceridian system.

The Committee requested that IMSD provide a status report on the seniority list
and dues payment for seasonal employees at the January 2009 Committee
meeting.

The Committee introduced a resolution.

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Mayo) Moved approval of the resolution by the Committee. Vote 6-0

AYES: Thomas, Mayo, Schmitt, Johnson, Jursik and Coggs (Chair)-6

NOES: None

EXCUSED: West-1

DEPARTMENT ON AGING -1

10. 08F27 From the Director, Department on Aging, an informational report on the July, August, and September Income Statement of the Care Management Organization (CMO) under Family Care. **(Also to be considered by the Committee on Health and Human Needs) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE.)**

APPEARANCE(S):

Stephanie Stein, Director, Department on Aging

James Hodson, Chief Financial Officer (CMO), Department on Aging

Mr. Hodson highlighted the report

The Committee took no action on this informational report.

TREASURER'S OFFICE -3

11. 08-426 From the County Treasurer, requesting authorization to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities registered in the name of Milwaukee County and transact such business with the firm awarded the Milwaukee County custodial bank services contract.

APPEARANCE(S):

Dan Diliberti, County Treasurer

ACTION BY: (Thomas) Moved approval. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

12. 05-438 From the County Treasurer, requesting authorization for renewal of the banking services contract with US Bank until June 1, 2011 per the terms of the existing five-year contract and authorizing a new request for proposals (RFP) process in 2010.

(a)(a)

APPEARANCE(S):

Dan Diliberti, County Treasurer

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Thomas) Moved approval. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

13. 08-11 From the County Treasurer, the 2008 Third Quarter Investment Report.
(a)(c)

APPEARANCE(S):

Dan Diliberti, County Treasurer

ACTION BY: (Thomas) Moved to receive and place on file the said report. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

RISK MANAGEMENT -1

14. 08-448 From Risk Manager, Risk Management, requesting authorization to enter into four insurance purchase agreements for a period of one year with an option to renew for an additional two years.

APPEARANCE(S):

Jason Gates, Risk Manager, Risk Management Division

Mr. Gates highlighted the said report.

Supervisor Johnson disclosed that he was a member of the Wisconsin County Mutual Board of Directors.

ACTION BY: (Schmitt) Moved approval. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

DEPARTMENT OF AUDITS -7

15. 07-368 An adopted Resolution by Supervisors Borkowski, De Bruin, Cesarz, Quindel,
(a)(g) Schmitt, Johnson and Rice authorizing and directing the Director, Department of Administrative Services – Division of Human Resources, and the Superintendent, House of Correction, to prepare and submit a supplemental action plan for enhanced recruitment, retention, and respite efforts for public safety positions at the House of Correction. **(Also to the Committees on Judiciary, Safety, and**

SCHEDULED ITEMS (CONTINUED):

**General Services and Personnel (Reports from HOC and DHR. Monthly status reports due on the implementation of Audit recommendations.)
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

A. From the Director of Audits, a status report on the Audit of the Milwaukee County House of Correction Correctional Officer Staffing. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY COMMITTEE)**

B. From the Superintendent, House of Corrections (HOC) and Director of Human Resources, a monthly status report on HOC Recruitment and Respite Efforts. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY COMMITTEE)**

APPEARANCE(S):

Jerome Heer, Director of Audits

Ron Malone, Superintendent, House of Corrections

ACTION BY: (Johnson) Moved to receive and place on file both 15A and 15B with quarterly reports forthcoming for Item 15A.

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

16. 07-134 From the Director of Audits, a status report on the Audit of Milwaukee County's
(a)(a) Billing and Collections Practices. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

APPEARANCE(S):

Jerome Heer, Director of Audits

ACTION BY: (Schmitt) Moved to receive and place on file the said report with a six-month status report on implementation. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

17. 08-192 From the Director of Audits, a status report on the Audit of War Memorial HVAC
(a)(a) Renovation Costs. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

APPEARANCE(S):

Jerome Heer, Director of Audits

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Thomas) Moved to receive and place on file the said report with a three-month status report. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

18. 08-215 From the Director of Audits, a status report on Implementation of audit
(a)(a) recommendations contained in *An Audit of the Milwaukee County Procurement Division (May 2008)* (**Suggested Recommendation: Receive and Place on file.**)

APPEARANCE(S):

Jerome Heer, Director of Audits

Amos Owens, Director of Procurement

ACTION BY: (Johnson) Moved to receive and place on file the said report with a three-month status report. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

19. 08-137 From the Director of Audits, a status report on Release of Confidential Records.
(a)(c) (**Suggested Recommendation: Receive and Place on file.**)

APPEARANCE(S):

Jerome Heer, Director of Audits

ACTION BY: (Schmitt) Moved to receive and place on file the said report with a six-month status report. Vote

AYES: *Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

**Later in the meeting, Supervisor Thomas, requested unanimous consent to be recorded as voting aye. There being no objection, it was so ordered by the Chair.*

20. 08-449 From the Director of Audits, a Review of Wauwatosa School District's Reimbursement of Operating Costs Associated with Milwaukee County Department of Health and Human Services (DHHS) Schools for the 2006-2007 School Year.

APPEARANCE(S):

Jerome Heer, Director of Audits

SCHEDULED ITEMS (CONTINUED):

ACTION BY: (Schmitt) Moved to approve the implementation of the recommendations contained in the report. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

21. 08-198 From the Director of Audits, status report on the Information Management Services Division Help Desk Survey. **(Suggested Recommendation: Receive and Place on file.)**
(a)(a)

APPEARANCE(S):

Jerome Heer, Director of Audits

ACTION BY: (Thomas) Moved to receive and place on file the said report. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

CHIEF JUDGE -2

22. 08-440 From the Chief Judge requesting permission to receive a grant in the amount of \$500,000 from the State Office of Justice Assistance to implement the Assess, Inform and Measure (AIM) Program in Milwaukee County in 2009. **(Also to the Committee on Judiciary, Safety and General Services)**

APPEARANCE(S):

Holly Szablewski, Circuit Courts

ACTION BY: (Johnson) Moved concurrence with the Committee on Judiciary, Safety and General Services to approve. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

NOES: None

EXCUSED: Mayo and West-2

23. 08-441 From the Chief Judge requesting authorization to create 1.0 Fulltime Equivalent (FTE) grant-funded position of Assess, Inform and Measure Coordinator (AIM) contingent on receipt of AIM grant funds. **(Also to the Committee on Personnel)**

APPEARANCE(S):

Holly Szablewski, Circuit Courts

ACTION BY: (Johnson) Moved approval. Vote 5-0

AYES: Thomas, Schmitt, Johnson, Jursik and Coggs (Chair)-5

SCHEDULED ITEMS (CONTINUED):

NOES: None

EXCUSED: Mayo and West-2

STAFF PRESENT:

Cynthia Archer, Director of Administrative Services (DAS)

Jerome Heer, Director of Audits

Steve Kreklow, Fiscal and Budget Administrator, DAS

Pamela Bryant, Capital Budget Manager, DAS

Scott Manske, Controller, DAS

David Arena, Director, Employee Benefits, DHR-DAS

Freida Webb, Director, Community Business Development Partners

Dennis John, Chief Information Officer, Information Management and Services Division (IMSD)

Stephanie Stein, Director of Aging

James Hodson, Chief Financial Officer (CMO), Department on Aging

Holly Szablewski, Circuit Courts

Vince Masterson, Budget Analyst, DAS

Dan Diliberti, Treasurer

Steve Cady, County Board Fiscal and Budget Analyst

This meeting was recorded on a tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes, along with the audio recording of this meeting, are available in the County Board Committee Services Division.

Length of meeting: 1 p.m. to 3:45 p.m.

Adjourned,

Delores "Dee" Hervey

Chief Committee Clerk

DEADLINE

The deadline for items for the next regular meeting January 29, 2009 is Tuesday, January 13, 2009.

All items for the agenda must be in the Committee Clerk's possession by the end of the business day on Tuesday, January 13, 2009. But no later than January 16, 2009.

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with

SCHEDULED ITEMS (CONTINUED):

Disabilities, 278-3932 (voice) or 278-3937 (TTD), upon receipt of this notice.