

Chairperson: Supervisor Richard D. Nyklewicz, Jr.

Clerk: Delores "Dee" Hervey, 278-4230

Research Analyst: Steve Cady, 278-4347

COMMITTEE ON FINANCE AND AUDIT
Thursday, January 31, 2008 - 9:00 A.M.

Milwaukee County Courthouse - Room 201-B

MINUTES

PRESENT: Supervisors Broderick, Coggs-Jones, *Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

*Supervisor Mayo was not present at the time of the roll call, but later arrived and was recorded as being excused on Items 2-7.

SCHEDULED ITEMS:

This item was taken out of order.

1. 07-379 From the County Executive requesting a change to Milwaukee County General Ordinance 22.04 to permanently permit the use of any surplus sales tax revenues for pension fund contributions, employee/retiree health care costs or the Appropriation for Contingencies.
(a)

B019 & APPEARANCES:
B020 Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

ACTION BY: (Mayo) Lay over and refer to County Board, Department of Administrative Services and Audit Staff.

Supervisor Nyklewicz requested that Committee members retain the packet material for a subsequent meeting.

On the motion. Vote 7-0

AYES:Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

2. 07-400 Report referred back 12/20/07, recommending adoption of a resolution authorizing and directing the Director of Department of Parks, Recreation and Culture and the County Clerk to extend the current agreement with the Betty Brinn Children's Museum for an additional ten-year period beginning April 1, 2015, with the possibility of two additional five-year periods beyond the initial ten-year extension. **(CB 12/20/07 referred to Committee of Finance and Audit)**

SCHEDULED ITEMS (CONTINUED):

B003

APPEARANCES:

Cynthia Archer, Interim Director, Department of Administrative Services (DAS)
Julie Esch, County Board Research Analyst

Ms. Esch addressed the Committee regarding the subject matter.

ACTION BY: (Coggs-Jones) Refer to DAS regarding Due Diligence and County Board Staff report for the March cycle. Vote 6-0

AYES: Broderick, Coggs-Jones, Johnson, West, Quindel and Nyklewicz (Chair)-6

NOES: 0

EXCUSED: Mayo-1

3. 08-36 From Director of Audits, Review of the Zoological Department's Participation in the Milwaukee County Travel Card Program.

**B003 &
B004**

APPEARANCES:

Jerome Heer, Director of Audits

Mr. Heer addressed the Committee.

ACTION BY: (Broderick) Requested a six-month status report. Vote 6-0

AYES: Broderick, Coggs-Jones, Johnson, West, Quindel and Nyklewicz (Chair)-6

NOES: 0

EXCUSED: Mayo-1

4. 07-313 An adopted audit on the follow up review of the Department on Aging – CMO
(a)(a) Provider Network Administration. **(Six Month Status report due)**

**B004 &
B005**

APPEARANCES

Jerome Heer, Director of Audits

Mr. Heer addressed the Committee.

ACTION BY: (West) Receive and place on file the said report. Vote 6-0.

AYES: Broderick, Coggs-Jones, Johnson, West, Quindel and Nyklewicz (Chair)-6

NOES: 0

EXCUSED: Mayo-1

5. 08-55 From Sheriff, requesting that a qualitative and quantitative audit be performed of Wackenhut Corporation that provides security for Milwaukee County's bus routes.

B006

APPEARANCES:

Jerome Heer, Director of Audits
Inspector Kevin Carr, Sheriff's Department

SCHEDULED ITEMS (CONTINUED):

Anita Gulotta-Connelly, Manager Director, MCTS

Mr. Heer addressed the Committee and said the audit is worth pursuing.

Inspector Carr requested that the item be laid over until the March cycle to allow the Sheriff to appear and speak on the item.

Discussion ensued on vandalism problems occurring at the park and ride lots and the role the sheriff's department is providing

Questions and comments ensued on what can be done. The sheriff actively patrols park and ride lots maintained by Milwaukee County. Any calls received by the Sheriff's office regarding state-owned lots are referred to the State patrol. Inspector Carr stated that any immediate emergency requests received by the Sheriff's Department, regarding park and ride lots, are responded to.

Inspector Carr said he would provide a list detailing which park and ride lots are state owned versus city owned.

ACTION BY: (Broderick) Approve the request to perform an audit of security services on Milwaukee County Transit System buses provided by Wackenhut to Milwaukee Transport Services, Inc. and include, among other things, a review of the diversity of the Wackenhut staff deployed to MCTS buses and their skills in understanding cultural differences.

Supervisor Quindel requested a separate report from both MCTS and Sheriff relating to patrolling the park and ride lots.

On the motion. Vote 6-0

AYES: Broderick, Cogg-Jones, Johnson, West, Quindel and Nyklewicz (Chair)-6

NOES: 0

EXCUSED: Mayo-1

6. 07-28(a) From Director of Audits, Milwaukee Public Museum –2007 Finances. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**B006 &
B007**

APPEARANCES:

Jerome Heer, Director of Audits

Mr. Heer addressed the Committee. It was suggested that future reports relative to the MPM Financial reports detail the review of endowment fund distributions.

The Committee took no action on this informational report.

SCHEDULED ITEMS (CONTINUED):

7. 07-12 From Director of Audits, Status Report – Review of Department of Administrative
(a)() Services-Economic and Community Development Division 2006 Deficit.

**B007 &
B008**

APPEARANCES:

Jerome Heer, Director of Audits
Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

Mr. Heer addressed the Committee.

Discussion ensued. Considerable strides have been made as they relate to the recommendations. Something needs to change in being more competitive in the area of accounting. This should be addressed with HR to come up with some resolutions to attract and retain individuals in that area.

Supervisor Nyklewicz said if there is something specific the County Board could assist in that area to bring a recommendation to the Committee.

Ms. Archer stated that Mr. Manske needs some help and it is a top priority.

ACTION BY: (Broderick) Lay over to March cycle to allow for exchange of information to occur.

Supervisor Nyklewicz offered a friendly amendment that the Division provide a report on the actual 2007 deficit.

On the motion. Vote 6-0

AYES: Broderick, Coggs-Jones, Johnson, West, Quindel and Nyklewicz (Chair)-6

NOES: 0

EXCUSED: Mayo-1

8. 07-269 From the Director, Department of Administrative Services, and the Chief
(a)(a) Information Officer, DAS-IMSD, requesting authorization to execute a professional services contract amendment with SysLogic, Inc. in the amount of \$99,800. **(Also to the Committee on Personnel)**

**B008 &
B009**

APPEARANCES:

Dennis John, Chief Information Officer, DAS-IMSD
Mary Reddin, Deputy Chief Information Officer, DAS-IMSD
Cynthia Archer, Acting Director, Department of Administrative Services (DAS)
Patty Yunk, DC 48

Ms. Archer commended Mr. Rob Henken for his work and assisting her in the transition as Acting Director, DAS

SCHEDULED ITEMS (CONTINUED):

Mr. John addressed the committee as to what the contract would achieve. It would assist in the continued implementation of the system.

Supervisor Coggs-Jones inquired about problems with employee payroll deductions (United Way). She also requested a follow up to her inquiry on the disability plan deductions.

Ms. Yunk also addressed the Committee regarding employee's concerns regarding Ceridian.

Questions and comments ensued.

Mr. John stated that he and his staff are willing to work with anyone experiencing problems with the system. He stressed the importance of utilizing the payroll clerks in the various departments first and if the problems cannot be resolved, contact his office.

ACTION BY: (Broderick) Approve the contract and prepare a status report, due by May 1, 2008, outlining all outstanding issues related to the implementation of the Human Resource Information System, and to provide a total cost to implement the system, including outside consultant expenditures. Vote 7-0
AYES:Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7
NOES: None

9. 08F1 From Chief Information Officer, DAS-IMSD, informational report on collaboration with other governmental agencies in southeastern Wisconsin to share disaster recovery services. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B010

APPEARANCES:

Dennis John, Chief Information Officer, DAS-IMSD

Discussion ensued.

The Committee requested that Mr. John keep the Board informed about presentation and costs ramifications

The Committee took no action on this item.

10. 08-28(a) From Chief Financial Officer, Milwaukee Public Museum, Fiscal 2008 First Quarter Financial Update through November 2007. **(Also considered by the Committee on Parks, Energy and Environment)**

SCHEDULED ITEMS (CONTINUED):

B010 & APPEARANCES:

B011 Michael Bernatz, Chief Financial Officer, Milwaukee Public Museum
William Domina, Corporation Counsel

Mr. Bernatz addressed the Committee. He reported that through support from local foundations, corporations, and individuals, the MPM has raised \$5.2M in pledge/cash and has achieved the grant challenge. The museum will commence paying down the County guaranteed debt January 2008.

The Body Worlds exhibit is going well.

Supervisor Nyklewicz inquired about The Discovery World building issue. Mr. Bernatz said the issue has been resolved.

Mr. Domina addressed the Committee regarding Discovery World

ACTION BY: (Mayo) Receive and place on file. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

11. 08-12(a) From Clerk of Circuit Courts/Director of Court Services 2008 Potential Revenue Shortfall. **(FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B012 APPEARANCES:

John Barrett, Clerk of Circuit Courts/Director of Court Services

Mr. Barrett addressed the Committee.

Questions and comments ensued.

ACTION BY: (Broderick) Report back from the Courts and County Executive on a corrective action plan to address the shortfall. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

12. 08-12 (a(a)) From Fiscal and Budget Administrator, Department of Administrative Services, projected 2008 Revenue Deficit in excess of \$75,000 for State Shared Taxes. **(FOR INFORMATION ONLY, UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

SCHEDULED ITEMS (CONTINUED):

B013

APPEARANCES:

Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

ACTION BY: (Johnson) Receive and place on file. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

13. 07-1(a)

Fund Transfers.

B014

APPEARANCES:

Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

Dan Diliberti, County Treasurer

George Torres, Director, TPW

Inspector Kevin Carr, Sheriff's Department

James Hodson,

Jon Priebe, Public Safety Fiscal Administrator, House of Correction

William Domina, Corporation Counsel

Ms. Archer advised that all the fund transfers had been signed by the County Executive.

Separate action was requested on the following Fund Transfers:

A3, A7, B1, B2, C1, C3 and C4.

ACTION BY: (Broderick) Approve the balance of the 07-1 Fund Transfers. Vote 7-0.

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

Fund Transfer A3

ACTION BY: (Broderick) Refer to County Board Staff for review and recommendations at the March cycle. 5-2

AYES: Broderick, Mayo, Johnson, West, and Nyklewicz (Chair)-5

NOES: Coggs-Jones and Quindel-2

Fund Transfer A7

ACTION BY: (Broderick) Approve. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

SCHEDULED ITEMS (CONTINUED):

Fund Transfer B1

ACTION BY: (Mayo) Approve. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

Fund Transfer B2

Mr. Preibe explained the said fund transfer request.

ACTION BY: (Mayo) Approve. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

Fund Transfer C1

Discussion ensued. Mr. Domina indicated that the account number and title should be modified. The account will be changed to 6033 (Witness Fees).

Ms. Archer stated a modified sheet would be prepared by DAS for County Board Packets.

ACTION BY: (Mayo) Approve the modified fund transfer. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

Fund Transfer C3

ACTION BY: (Mayo) Approve. Vote 7-0.

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

Fund Transfer C4

Discussion ensued.

ACTION BY: (Mayo) Approve with a referral to both County Board and IMSD Staff at the next cycle in terms of the priority process. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

SCHEDULED ITEMS (CONTINUED):

14. 08-1(a) **Fund Transfers.**

B015 APPEARANCES:

Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

Ms. Archer stated that the County Executive had signed the said fund transfers.

ACTION BY: (Mayo) Approve. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

15. 08-41 From Director of Transportation and Public Works, recommending approval of the Department of Transportation and Public Works staff and consultant use plan for 2008 capital and selected major maintenance projects. **(Also to the Committee on Transportation, Public Works and Transit)**

B015 APPEARANCES:

Greg High, Director, Architecture, Engineering and Environmental Services Division, DTPW

ACTION BY: (Mayo) Approve. Vote 7-0.

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7

NOES: None

16. 07-182 From Strategic Planning Operations Team, a report on Countywide
(a)(b) Strategic Planning in response to Resolution File No. 07-182(a)(a) and a recommendation to re-establish the Long-Range Strategic Plan Steering Committee.

B015 & APPEARANCES:

B016

Mary Reddin, Deputy Chief Information Officer, IMSD-DAS

Jerome Heer, Director of Audits

Cynthia Archer, Acting Director, Department of Administrative Services (DAS)

Ms. Reddin highlighted the said report. Questions and comments ensued.

Supervisor Nyklewicz recommended that a capital component should be included in the plan.

ACTION BY: (Johnson) Approve. Vote 7-0

AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz

SCHEDULED ITEMS (CONTINUED):

(Chair)-7

NOES: None.

17. 07-480 (a) An adopted resolution by Supervisor De Bruin, authorizing and directing the Director, Department of Administrative Services – Division of Employee Benefits, to evaluate and report on additional options to aid Milwaukee County employees in creating a smoke-free work environment. **(Also to the Committee on Personnel) (12/14/07: Report due from Director of Employee Benefits.)**

B016

APPEARANCES:

David Arena, Director, Department of Administrative Services – Division of Employee Benefits

Mr. Arena gave a verbal report on this item.

The Committee took no action on this item.

18. 08F2 From Director, Department on Aging, submitting an informational report on the September, October and November Income Statements of the Care Management Organization (CMO) under Family Care. **(Also to the Committee on Health and Human Needs) (FOR INFORMATION ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B017

APPEARANCES:

James Hodson, Chief Financial Officer (CMO), Department on Aging
Maria Ledger, Assistant Director, Long Term Support for the Department on Aging

Mr. Hodson highlighted the said report.

The Committee took no action on this informational report.

19. 08-62 From the Sheriff's Office, requesting authorization to apply for and accept Adult Education and Family Literacy Act Grant Funds. **(Also to the Committee of Judiciary, Safety and General Services)**

B018

APPEARANCES:

Jan Brylow, Criminal Justice Program Manager, HOC

ACTION BY: (Johnson) Approve. Vote 7-0

AYES: Broderick, Cogg-Jones, Mayo, Johnson, West, Quindel and Nyklewicz
(Chair)-7

NOES: None

20. 08-63 From the Superintendent, House of Correction, requesting approval to provide a

SCHEDULED ITEMS (CONTINUED):

25% cash match to qualify for Adult Education and Family Literacy Act Grant Funds applied for by Milwaukee Area Technical College. **(Also to the Committee of Judiciary, Safety and General Services)**

B018 & APPEARANCES:
B019 Jan Brylow, Criminal Justice Program Manager, HOC

ACTION BY: (Mayo) Approve. Vote 7-0.
AYES: Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7
NOES: None

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary:

21. 06-350 Status Report from the Employee Health Care Work Group on Employee Health Care. **(Also considered by the Committee on Personnel. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

B020 & ACTION BY: (Coggs-Jones) Moved to go into closed session. Vote 7-0
B021 **AYES:** Broderick, Coggs-Jones, Mayo, Johnson, West, Quindel and Nyklewicz (Chair)-7
NOES: None

The Committee did not reconvene on this item.

SCHEDULED ITEMS (CONTINUED):

Staff Present:

Cynthia Archer, Acting Director, Division of Administrative Services
Jerome Heer, Director of Audits
Dennis John, Chief Information Officer, IMSD-DAS
Mary Reddin, Deputy Chief Information Officer, IMSD
David Arena, Director of Employee Benefits, DHR
Dan Diliberti, County Treasurer
John Barrett, Clerk of Circuit Court/Director of Courts
James Hodson, Chief Financial Officer (CMO), Department on Aging
Maria Ledger, Assistant Director, Long Term Support for the Department on Aging
Inspector Kevin Carr, Sheriff's Office
George Torres, Director, DPW
Greg High, Director, Architecture, Engineering and Environmental Services Division, DTPW
Anita Gulotta-Connelly, Manager Director, MCTS
Jon Priebe, Public Safety Fiscal Administrator, House of Correction
Jan Brylow, Program Manager, House of Correction

This meeting was recorded on a tape. Committee files contain copies of communications, reports and resolutions, which may be reviewed upon request to the Chief Committee Clerk. The official copy of these minutes, along with the audio recording of this meeting, are available in the County Board Committee Services Division.

Length of meeting: 9:00 a.m. to 12:45 p.m.

Adjourned,

Delores "Dee" Hervey

Chief Committee Clerk

DEADLINE

*The deadline for items for the next regular meeting (March 13, 2008)
is Tuesday, February 26, 2008.*

***All items for the agenda must be in the Committee Clerk's
possession by the end of the business day on
Tuesday, February 26 2008.***